

End of Duty Check List

amended 01/06/2013

Safety Boats

- * All equipment is stored away neatly
- * Covers must be fitted to ribs
- * Fuel tanks needs leaving full
- * On correct mooring (colour coded)
- VERY IMPORTANT**
- * Secure with chains through engine and padlock (ask if unsure)
- * Secure Bow to "D Ring"
- * Remove Keys, Battery isolator & Killcord from boat

Flubber - (silver safety)

- * Fill Fuel Tank
- * Moor on closest white buoy
- * Leave engine down
- * Put kill cord in key box

Stoke Ferry

- * On correct mooring
- * Clipped to "D ring" on bow
- * Stow all flags and equipment correctly
- * Ensure bilges are dry (if not pump out)
- * Switch off all electrics on the fuse box
- * Keys removed from boat
- * Cabin door bolted and locked

Commodore

- * On correct mooring (nearest to the F/Fifteen landing stage)
- * Clipped to "D ring" on bow
- * Switch off all electrics on the fuse box
- * Keys removed from boat
- * Cover fitted properly

Ashore

- * Lock dinghy including oars to pillar under the clubhouse
- * Hang oversuits and lifejackets in safety equipment store
- * Lock safety equipment store
- * Lock fuel store
- * Fill in boat log (in race office)
- * Put radios on charge (in race office)
- * Switch off race office radio
- * Ensure all keys, isolators and killcords are put away in the key.

If the OOD is still working in the race office, put all other keys etc. away and inform them that you have done so.

It is your responsibility to check that all the clubs equipment is put away correctly

Thank You

Tim Miles-Hayler
Bosun